

WEST VALLEY CITY
ENGINEERING & PLANNING DIVISIONS
PLAT REQUIREMENT CHECKLIST FOR SUBDIVISION BY METES & BOUNDS

Requirements for Subdivision by Metes and Bounds shall follow those plat (map) requirements per Utah State law for boundary surveys as outlined in Section 17-23-17 (3) & (4).

Plat Requirements

- ☐ (3) (a) the location of survey by quarter section and township and range;
- ☐ (b) the date of survey;
- ☐ (c) the scale of drawing and; north point
- ☐ (d) the distance and course of all lines traced or established, giving the basis of bearing and the distance and course to two or more section corners or quarter corners, including township and range, or to identified monuments within a recorded subdivision;
- ☐ (e) all measured bearings, angles, and distances separately indicated from those of record;
- ☐ (f) a written boundary description of property surveyed;
- ☐ (g) all monuments set and their relation to older monuments found;
- ☐ (h) a detailed description of monuments found and monuments set, indicated separately;
- ☐ (i) the surveyor's seal or stamp; (*seal requirements see R156-22-701 (1) (c) states "Each seal shall be signed and dated with the signature and date appearing across the face of each seal imprint."*)
- ☐ (j) the surveyor's business name and address

Narrative Requirements

- ☐ (4) (a) The map shall contain a written narrative that explains and identifies;
- ☐ (i) the purpose of the survey;
- ☐ (ii) the basis on which the lines were established; and
- ☐ (iii) the found monuments and deed elements that controlled the established or reestablished lines

Additional Requirements per West Valley City

- ☐ Vicinity map
- ☐ Checks with ownership plat; adjoining ownership shown
- ☐ Addresses shown
- ☐ Lot area shown; total acres shown
- ☐ Existing easements and rights-of-way of record
- ☐ Final approval signature block included
- ☐ 24" x 36" sheet

"I certify that I have addressed the items in the preceding checklist. I understand that incomplete plats will be returned without review and a \$50 multiple recheck fee will be required."

Authorized Signature